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TUESDAY, MAY 26, 2020
CITY COUNCIL REVISED AGENDA
6:00 PM

- I. Call to Order by Chairman Henderson.
- II. Pledge of Allegiance/Invocation (Vice-Chairman Smith).
- III. Special Presentation.
- IV. Minute Approval.

Order of Business for City Council

- V. **Ordinances – Final Reading:**

PUBLIC WORKS AND TRANSPORTATION

Public Works

- a. [MR-2020-037 Maverick Development Group \(Abandonment\). An ordinance closing and abandoning a sewer easement in the 8000-8200 block of Shallowford Road on property located at Tax Map No. 149N-A-007 thru 010, as detailed on the attached map, subject to certain conditions. \(District 4\) \(Recommended for approval by Public Works\)](#)

- VI. **Ordinances – First Reading:**

FINANCE

- a. [An ordinance amending Ordinance No. 13473, known as “the Fiscal Year 2019-2020 Operations Budget Ordinance” so as to appropriate \\$70,000.00 to the Chattanooga Zoo for operating expenses due to closure as a result of Executive Order No. 2020-06 to close as precaution due to the COVID-19 virus pandemic wherein funds are reallocated from the Department of Public Works.](#)

VII. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. A resolution declaring surplus of a 2.94 acre portion of Tax Map No. 136C-A-002.01 in the 2000 block of Curtain Pole Road and entering into a Donation Agreement with Chattanooga Area Food Bank, Inc., a registered non-profit, in substantially the form attached, and to execute any related documents for the conveyance of the property for the purpose of leading a network of partners in eliminating hunger and promoting better nutrition for the benefit of the community. (District 8)

FINANCE

- b. A resolution authorizing a payment to the Southeast Tennessee Development District for 2020 assessment dues, in the amount of \$35,211.54 and the Regional Tourism Initiative, in the amount of \$5,000.00, for a total amount not to exceed \$40,211.54.

HUMAN RESOURCES

- c. A resolution authorizing the Chief Human Resources Officer to extend an existing agreement with BlueCross BlueShield of Tennessee to provide health plan administration services to active and retired employees to include a 24 hour nurse line, a high tech imaging program, a maternity program, a voluntary vision plan, and a wellness incentive program for active employees only at the rate of \$28.27 per active employee per month and a rate of \$27.71 per retired employee per month for the first of two (2) optional renewal terms beginning July 1, 2020, at the approximate annual cost of \$1.2 million.
- d. A resolution authorizing the Chief Human Resources Officer to enter into an agreement with Cigna to provide active City employees with two (2) PPO dental plan options and one (1) HMO dental plan wherein dental options for retirees will consist of both a PPO and an HMO plan option, for a contract term of one (1) year beginning July 1, 2020, and includes two (2) optional one (1) year renewal terms based upon an approximate annual employee paid cost of \$1,350,000.00.
- e. A resolution authorizing the Chief Human Resources Officer to renew Purchase Order Contract No. 553987 with Gallagher Benefits Service, Inc. for the first and final renewal option through May 2021 with an increased amount for implementation support of \$60,000.00, for a total amount not to exceed \$210,000.00.

- f. A resolution authorizing the Chief Human Resources Officer to extend an existing agreement with The Hartford to provide Pension Long Term Disability (LTD) insurance at the rate of \$0.48 per \$100.00 of covered salary and a Family Medical Leave Act (FMLA) leave management service at the rate of \$1.85 per employee per month and will offer City employees Voluntary Short Term Disability (STD) insurance for the second of two (2) optional renewal terms beginning July 1, 2020, at the approximate cost of \$820,000.00.
- g. A resolution authorizing the Chief Human Resources Officer to extend an existing agreement with Unum Group to provide group life insurance at the rate of \$0.119 per \$1,000.00 of covered salary and Accidental Death and Dismemberment (AD&D) insurance at the rate of \$0.119 per \$1,000.00 and will offer City employees voluntary life and (AD&D) insurance for a second of two (2) optional renewal terms beginning July 1, 2020, at the approximate cost of \$578,000.00.
- h. A resolution authorizing the Chief Human Resources Officer to extend and increase Purchase Order No. 552562 with Race Forward to continue work with Government Alliance on Race and Equity (GARE) for consultative services, training, and a racial equity action plan for Chattanooga City Government, in the amount of \$25,000.00, for a total amount not to exceed \$112,990.00.

POLICE

- i. A resolution authorizing the Chattanooga Police Department to apply for, and if awarded, to accept the Fiscal Year 2020 BJA Coronavirus Emergency Supplemental Funding Program grant through the Department of Justice, Office of Justice Programs, for a period of two (2) years beginning January 20, 2020 through January 19, 2022, for a total amount of \$374,730.00.

PUBLIC WORKS AND TRANSPORTATION

Public Works

- j. A resolution authorizing the approval of Change Order No. 1 for P&C Construction, Inc. of Chattanooga, TN, relative to Contract No. R-18-004-201, the Scramble Interactive Streetscape on 1st Street, for an increased amount of \$157,292.00, for a revised contract amount of \$990,398.55, plus a contingency amount of \$99,040.00, for an amount not to exceed \$1,089,438.55. (District 7)

- k. A resolution authorizing the renewal of Contract No. E-16-001-401, on-call blanket contracts for Resident Project Representative Services (RPR) for year five (5) of five (5) with (1) Woods Environmental and Infrastructure Solutions, Inc.; (2) Arcadis, US, Inc.; (3) ASA Engineering and Consulting, Inc.; (4) Barge Solutions; (5) CD Technical Services; (6) CTI Engineers, Inc.; (7) McGill Associates, P.A.; (8) S&ME, Inc.; (9) Thompson Engineering, Inc.; (10) Vaughn & Melton Consulting Engineers; and (11) Volkert, Inc., for year five (5) of a five (5) year term, within these eleven (11) professional firms estimated at \$1,250,000.00 total annually, for use by all departments.
- l. A resolution authorizing year four (4) of a four (4) year term for the on-call blanket contract(s) for Geo-Environmental Consulting and Construction Materials Testing Services, Contract No. E-16-007-301, with the following firms: (1) Geoservices, LLC; (2) K.S. Ware and Associates, LLC; (3) S&ME, Inc.; (4) Stantec Consulting Services, Inc.; (5) Terracon Consultants, Inc.; and (6) Thompson Engineering, Inc.; based on the three (3) services categories of geotechnical, construction materials testing, and environmental services that each consultant qualified for, with an annually not to exceed amount of \$400,000.00.
- m. A resolution authorizing the Administrator for the Department of Public Works to renew year two (2) of a four (4) year term for the blanket contract for professional services for the continuing on-call environmental consulting services for asbestos, lead, indoor air quality, and other environmental assessments, Contract No. E-19-002-301, for the following eight (8) referenced consultant firms, with an annual amount not to exceed \$250,000.00.
- n. A resolution authorizing the Administrator for the Department of Public Works to award Contract No. E-20-008-201 to Crowder Gulf of Theodore, AL, for Disaster Debris Collection and Disposal Contract, for a contract amount of \$447,540.00.
- o. A resolution authorizing the Administrator for the Department of Public Works to award Contract No. E-20-009-201 to Tetra Tech, Inc. of Maitland, FL, for Disaster Debris Collection and Disposal Monitoring Contract, for a contract amount of \$168,410.00.

VIII. Purchases.

IX. Other Business.

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council.

XII. Adjournment.

TUESDAY, JUNE 2, 2020
CITY COUNCIL AGENDA
6:00 PM

1. Call to Order by Chairman Henderson.
2. Pledge of Allegiance/Invocation (Councilman Ledford).
3. Special Presentation.
4. Minute Approval.

Order of Business for City Council

5. **Ordinances - Final Reading:**

FINANCE

- a. [An ordinance amending Ordinance No. 13473, known as “the Fiscal Year 2019-2020 Operations Budget Ordinance” so as to appropriate \\$70,000.00 to the Chattanooga Zoo for operating expenses due to closure as a result of Executive Order No. 2020-06 to close as precaution due to the COVID-19 virus pandemic wherein funds are reallocated from the Department of Public Works.](#)

6. **Ordinances - First Reading:**

FINANCE

- a. [An ordinance amending Ordinance No. 13473, known as “the Fiscal Year 2019-2020 Operations Budget Ordinance” so as to appropriate \\$7.5 million with \\$1,875,000.00 or twenty-five \(25%\) percent of state and local matching funds related to Federal Emergency Management Agency \(FEMA\) funds administered by the United States Department of Homeland Security, Major Disaster Declaration, Tennessee Severe Storms, Tornadoes, Straight-Line Winds, and Flooding \(DR-4541\), incident period April 12, 2020 to April 13, 2020, declared on April 24, 2020, to repair damage from recent tornado.](#)

7. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [A resolution authorizing the Administrator for the Department of Economic and Community Development to enter into an artwork creation agreement with Eric Finley for Avondale YFD Center murals, for an amount not to exceed \\$24,500.00.](#)

- b. [A resolution authorizing the waiver of park rental fees for Friends of the Festival in support of Riverfront Nights for the dates of July 11, July 18, July 25, August 1, August 8, and August 15, in the amount of \\$36,000.00.](#)

FINANCE

- c. [A resolution authorizing the acceptance of Federal Emergency Management Agency \(FEMA\) funds administered by the United States Department of Homeland Security, Major Disaster Declaration, Tennessee Severe Storms, Tornadoes, Straight-Line Winds, and Flooding \(DR-4541\), incident period April 12, 2020 to April 13, 2020, declared on April 24, 2020, to repair damage from recent tornado.](#)

POLICE

- d. [A resolution authorizing the Chief of the Chattanooga Police Department to enter into a one \(1\) year blanket agreement with Leica Geosystems, Inc. to provide service repairs, updates, and warranty service for Police ScanStation equipment, beginning May 25, 2020 through May 24, 2021, with one \(1\) optional annual renewal and an annual spend limit not to exceed \\$40,000.00.](#)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- e. [A resolution authorizing the approval of Change Order No. 1 for CTI Engineers, Inc. relative to Contract No. W-16-021-101, MBWWTP Recycle Pump Stations and Drain System Upgrade, a Non-Consent Decree Project, for an increased amount of \\$65,278.69, for a revised contract amount of \\$543,278.69. \(District 1\)](#)
- f. [A resolution authorizing the Administrator for the Department of Public Works to apply for and, if awarded, accept a Tennessee Agricultural Enhancement Program \(TAEP\) Grant, in the amount of \\$20,000.00, with a 50/50 match sponsored by the Water Quality Program, up to the grant amount not to exceed \\$20,000.00, for a total amount of \\$40,000.00. \(District 4\)](#)
- g. [A resolution authorizing the approval of Change Order No. 2 \(Final\) for Tri-State Roofing Contractor, LLC of Chattanooga, TN, relative to Contract No. Y-18-004-201, Replacement Roofing System for Brainerd YFD Center Building, for an increased amount of \\$5,121.00, to release the remaining contingency amount of \\$1,379.00, for a revised contract amount of \\$92,060.00. \(District 5\)](#)

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- h. A resolution authorizing the Administrator for the Department of Public Works to award Contract No. Y-20-009-201 to Porter Roofing Contractors, Inc. of Morrison, TN, Replacement Roofing System for Cedar Hill Head Start, in the amount of \$155,291.00, plus a contingency amount of \$15,500.00, for an amount not to exceed \$170,791.00. (District 7)
 - i. A resolution authorizing the Administrator for the Department of Public Works to award Contract No. Y-20-010-201 to Willoughby Roofing and Sheet Metal, Inc. of Cullman, AL, Replacement Roofing System for Avondale Head Start, in the amount of \$68,529.00, plus a contingency amount of \$6,850.00, for an amount not to exceed \$75,379.00. (District 9)
 - j. A resolution authorizing the Administrator for the Department of Public Works to renew Contract No. W-19-002-201 with Talley Construction Company, Inc. for twelve (12) months with one (1) renewal remaining for the purposes of sanitary sewer installation and installation and repair at ISS and related facilities blanket contract, in the amount of \$1,650,000.00.
 - k. A resolution authorizing the Administrator for the Department of Public Works to execute a professional services contract with Stantec, Inc. for consulting services related to the Regional Resilience Planning Project, for an amount not to exceed \$200,000.00.
 - l. A resolution authorizing the Administrator for the Department of Public Works to apply for, and if awarded, accept a grant to support the Regional Resilience Planning Project from EPB, for a total amount of \$100,000.00.
8. Purchases.
 9. Other Business.
 10. Committee Reports.
 11. Recognition of Persons Wishing to Address the Council.
 12. Adjournment.

May 26, 2020 Council Meeting

Recommended New Purchases

Council approval is recommended to award contracts for the following new purchases:

DEPARTMENT	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	ANNUAL COST ESTIMATE	FUND NAME	SUMMARY	DOCUMENTATION LINK
City Wide Services Division, Public Works	Refuse & Recyclables Transport Services	9	4	Santek Waste Services dba Waste Services of Tennessee, LLC 650 25th Street NW, Suite 100 Cleveland, TN 37311	\$2,500,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award will go to the lowest and fully responsive bid Waste Services of Tennessee, LLC	R197304
City Wide Services Division, Public Works	Biohazard Removal & Disposal Services	6	3	ServPro of Chattanooga 9028 Jetrail Drive Ooltawah, TN 37363	\$25,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommended to the lowest bid ServPro of Chattanooga	R197921
City Wide Services Division, Public Works	Tree Planting Services	6	2	Davis Kee Outdoor, LLC P.O. Box 15395 Chattanooga, TN 37415	\$30,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommended to the lowest bid Dava Kee Outdoor, LLC	R198204
Facilities Management Division, Public Works	Card Access Security System Support Services & Parts	6	2	Gallaher & Associates, Inc 155 Hunt Drive Rossville, GA 30741	\$210,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommended to the lowest bid Gallaher & Associates, Inc	R195987
Facilities Management Division, Public Works	Janitorial & Cleaning Supplies (Award to 2 bidders)	10	3	1. American Paper & Twine Company 2134 Amnicola Hwy Chattanooga, TN 37406	\$90,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommended to the lowest responsive bidders. American Paper & Twine Company bid 92% of the products that were listed on the bid spreadsheet.	R195983
				2. Staples 408 N. Cedar Bluff Road, Suite 450 Knoxville, TN 37923	\$40,000.00	General Fund	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommend to the lowest responsive bidders . Staples bid 96% of the products that were listed on the bid spreadsheet.	R195983

May 26, 2020 Council Meeting

Recommended New Purchases

Council approval is recommended to award contracts for the following new purchases:

DEPARTMENT	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	ANNUAL COST ESTIMATE	FUND NAME	SUMMARY	DOCUMENTATION LINK
Youth and Family Development-Head Start Division	Diapers and Wipes	7	3	Diapers 4 Less, Inc 13460 60TH PL N #110 Plymouth, MN 55446	\$55,000.00	Grant Funding	New Blanket Contract is for twelve (12) months with option to renew for (2) additional twelve (12) month terms. The award is recommended to the bid that best met specifications, Diapers 4 Less, Inc. The other two bids did not meet the absorbency and thickness requirements of the specifications.	R197090
Respectfully submitted,								
Vickie Haley, Interim Director of Purchasing								